



**LIBERIAN  
REGISTRY**



THE REPUBLIC OF LIBERIA  
**LIBERIA MARITIME  
AUTHORITY**



Office of Deputy Commissioner of Maritime Affairs

# INITIAL BAREBOAT CHARTER REGISTRATION

Provisional Certificate of Bareboat Charter Registration (BCR)

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- 1. REGISTRATION OF OWNER in Liberian Corporate Registry
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- 3. EVIDENCE OF AUTHORITY (if applicable)
- 4. BAREBOAT CHARTERPARTY
- 5. CONSENTS TO BCR: Underlying Flag & Mortgagee(s)
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- 2. CONVENTION COMPLIANCE: STCW, ISM and ISPS
- 3. LIABILITY INSURANCE

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SEE EXPLANATION OF REQUIREMENTS ON THE NEXT PAGE

In case of any questions, please contact [Registrations@liscr.com](mailto:Registrations@liscr.com) or any LISCR office.



## **A. EXPLANATION OF REGISTRATION REQUIREMENTS**

### **1. REGISTRATION OF OWNER in Liberian Corporate Registry:**

A vessel registered in Liberia must be owned by a Liberian Corporation, Limited Partnership or Limited Liability Company, or by a Foreign Maritime Entity (FME); an entity existing in another jurisdiction and registered in Liberia for the purpose of owning a vessel. Alternatively, a foreign entity may redomicile free into Liberia. Registration process of the owner must be completed with LISCR Corporate department ([corporate@liscr.com](mailto:corporate@liscr.com)) in advance of the vessel registration. Please allow yourself at least three (3) working days to collect required documents from foreign jurisdictions. LISCR will process documents upon receipt.

**Name availability:** Please check availability of the intended name of the owning entity, Liberian or foreign, with LISCR Corporate. Corporate Registrar cannot accept a name that is identical or very similar to another entity of any kind that is already on record. Alternatives may be discussed.

**Important:** *The name in the vessel registration documents and mortgage recording documents must match the name registered in the Liberian Corporate Registry.*

### **2. APPLICATION FOR REGISTRATION:**

A copy of a duly executed Form RLM-101BCR.

### **3. EVIDENCE OF AUTHORITY (if applicable):**

A copy of duly executed and acknowledged Power of Attorney, or a copy of a Corporate Resolution or Minutes of the Meeting, authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute and submit application for registration of the vessel is required.

**Note:** *Directors and officers of the Charterer do not have to submit their evidence of authority.*

### **4. BAREBOAT CHARTER AGREEMENT**

A copy of a duly executed Bareboat Charter Agreement. Notarization or acknowledgement is not required.

### **5. CONSENTS TO BAREBOAT REGISTRATION IN LIBERIA:**

a. **Flag:** A copy of a duly executed evidence of withdrawal of the right to fly the present (underlying) flag during the period of bareboat charter registration in Liberia issued by the Underlying Flag administration on the request of the underlying owner.

b. **Mortgagee(s) (if applicable):** A copy of duly executed consent to BCR registration in Liberia by the mortgagee(s) on record in the Underlying Flag as per Certificate of Ownership and Encumbrance. The consent on the Mortgagee Letterhead may also include consent to name changes and BCR renewals for the duration of the charter party.

### **6. CERTIFICATE OF OWNERSHIP AND ENCUMBRANCE:**

A copy of a customary certificate issued by the underlying flag administration to evidence recorded mortgages.



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## B. EXPLANATION OF TECHNICAL REQUIREMENTS

### 1. CLASS:

- a. A statement or affidavit issued by the vessel's current Classification Society confirming the vessel is classed. It must be received at least one (1) working day in advance of registration closing date.

**Note:** *The above requirement does not apply to vessels under ABS, BV, CCS, DNV, IRS, KR, LR, NKK & RINA.*

- b. **VESSELS TWENTY (20) years of age or older OR vessels of any age with poor PSC performance:**  
In addition to the statement or affidavit required by item "a." above, copies of the most recent Statutory Renewal, Class Special and Drydock (bottom) Narrative Survey reports must be submitted for review.

In addition, vessels over 20 years of age (or vessels of any age with poor PSC performance) are subject to a pre-registration inspection.

**Note:** *For non-Liberian vessels, Classification Societies will not provide the statement or affidavit or any other class documents to LISCR without authorization of the current vessel owner/operator. If the applicant/party registering the vessel in Liberia is a buyer of the vessel, the applicant should request the seller to provide this authorization to the Classification Society.*

### 2. CONVENTIONS COMPLIANCE:

- a. STCW: a copy of Application for Minimum Safe Manning Certificate – Form FR CER-006-01
- b. ISM: a copy of ISM Declaration of Company and Person/DPA – Forms RLM-297A & RLM-297B
- c. ISPS: a copy of CSO Declaration and Ship Security Plan if applicable – Form RL 5004

### 3. LIABILITY INSURANCE:

- a. **Bunker Civil Liability Convention for Oil Pollution Damage 2001 (Bunker Spill):** a copy of Bunker CLC Blue Card (vessels of more than 1,000 gross tons).
- b. **Nairobi International Convention on the Removal of Wrecks 2007 (Wreck Removal):** a copy of WRC Blue Card (vessel of more than 300 gross tons).
- c. **Convention on Civil Liability for Oil Pollution Damage (CLC – Oil Pollution):** a copy of CLC Blue Card (tankers or other cargo ships carrying more than 2,000 net tons of oil in bulk as cargo).