



**THE REPUBLIC OF LIBERIA**  
**LIBERIA MARITIME AUTHORITY**

**Marine Notice**

**ADM-002**  
**Rev. 07/20**

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**TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS**

**SUBJECT: Official and Other Forms and Publications**

**Supersedes: Marine Notice ADM-002, dated 06/12**

**PURPOSE:**

There are a number of sources for publications and forms familiar to the industry that are used or relied upon daily. Where to obtain them, however, may not be so readily known. This notice provides information on obtaining publications and forms integral to the industry.

**APPLICABILITY:**

This general Notice is for the attention of All.

**DESCRIPTION:**

**1.0 Liberian maritime publications and forms**

Most listed publications and forms are generally available from the LISCR website: [www.liscr.com](http://www.liscr.com). Those not available online may be ordered for only a postage and handling fee; however, in some cases, an additional fee is specified. These publications may be ordered as follows:

**1.1 Multiple copies or otherwise from:**

LISCR, LLC  
Attn: Publications  
22980 Indian Creek Drive, Suite 200  
Dulles, Virginia 20166 USA  
Tel: + 1-703-790-3434  
Fax: + 1-703-790-5655  
Email: [publications@liscr.com](mailto:publications@liscr.com)  
Website: [www.liscr.com](http://www.liscr.com)

1.2 Copies are available through some of our Regional Offices. A list of Offices and Service Locations can be viewed on our websites “Contact Us” tab: <https://www.liscr.com/liberian-registry#virginia-headquarters>

## 2.0 Payment of Fees

2.1 Orders should be accompanied by the required fee. Fees will only be invoiced against an appropriately authorized purchase order.

2.2 The fees may be paid by **credit card, wire transfer, check or bank draft. Do not send cash. Credit Card Payment instructions are attached to Marine Notice ADM-003** and further payment instructions are available from our LISCR website at [www.liscr.com](http://www.liscr.com) / Payment Details

2.3 Fees for the Publications listed in Sections 6 through 8 may be obtained by contacting the appropriate organization.

## 3.0 Combined Publications Folder, RLM-300

An order for the Combined Publications Folder (CPF) automatically places a subscription for periodic updating service for all of the publications listed below. A CD-ROM with updates will be provided every one to two years to all subscribers. Revisions made during this period will be provided by email to the contact provided; normally the DPA. Marine Notices may be downloaded from the LISCR website [www.liscr.com](http://www.liscr.com) under “Online Library / Marine Notices”.

FORM NO.	NAME OF PUBLICATION	
RLM-300	Combined Publications Folder (CPF); (Plus shipping and handling)	\$75.00
RLM-100	NOTE: The CPF contains the following publications	
RLM-107	Vessel Registration Requirements and Mortgage Recording Procedures	
RLM-108	Liberian Maritime Law	
RLM-118	Liberian Maritime Regulations	
RLM-260	Requirements for Merchant Marine Personnel Certification	
	Rules for Marine Investigation and Hearings	
	Liberian Marine Notices	
eRLM-300 CD-ROM	CD-Rom Version of the CPF (Plus shipping and handling per mailing address)	\$125.00

## 4.0 Other Liberian Publications

FORM NO.	NAME OF PUBLICATION
RLM-101A	Application for Official Number, Call Sign and Registration of Vessel
RLM-101B	Application for Official Number, Call Sign and Provisional Certificate of Registration of Newbuilding, During Construction at Builders Yard

FORM NO.	NAME OF PUBLICATION	
RLM-103	Oath of Owner, Managing Owner or Part Owner	
RLM-104	Application for Ship Radio Station License	
RLM-105	Application for License of Competence to Merchant Marine Officer	
RLM-105A	Familiarization with National Maritime Legislation	
RLM-105M	Physical Examination Report Form	
RLM-109	Report of Vessel Casualty or Accident Form	
RLM-109-1	Report of Personal Injury or Loss of Life Form	
RLM-110	Official Articles of Agreement	\$100.00/set of 10
RLM-112	Official Log Book	\$125/set of 10
RLM-120	Ozone Depleting Substances Record Book	\$100.00/set of 2
RLM-121	Oil Record Book Part I (All Ships)	\$100.00/set of 10
RLM-121A	Oil Record Book Part II (Oil Tankers)	\$100.00/set of 10
RLM-124	Ballast Water Record Book	\$100.00/set of 10
RLM-125	MARPOL Annex V – Garbage Record Book (Part I) All Ships that do not carry Solid Bulk Cargoes	\$100.00/set of 10
RLM-125A	MARPOL Annex V – Garbage Record Book (Part I & Part II) Ships that carry Solid Bulk Cargoes	\$100.00/set of 10
RLM-273/279	Application for Liberian Seafarers' Identification Book and Special Qualification Certificates	
RLM-279S	Application for Certification of Special Qualification (Pass)	
RLM-280	Seafarers Certification & Documentation Receiving/Filing Agents Manual	
RLM-293	Mobile Offshore Drilling Units Standards	
RLM-333	Cargo Record Book (Chemical Tankers)	\$100.00/set of 10
RLM-338	Operational Safety Checklist	\$100.00/set of 10

## 5.0 Guidelines for Examinations, which are free of charge.

PUB NO.	NAME OF PUBLICATION
RLM-319	Master Chief Mate Third Mate/Second Mate
RLM-320	Chief Engineer First Assistant Engineer Third Assistant Engineer/Second Assistant Engineer
RLM-322	Able Seaman Survival Craft Crewman
RLM-323	Fireman/Watertender Oiler
RLM-325	MODU Officers Master Mate, Chief Engineer, Assistant Engineer
RLM-326	MODU Ratings

## 6.0 International Maritime Organization (IMO) Publications

In addition to the major international conventions and mandatory codes dealing with safety, security and pollution prevention, a series of other useful publications are available from the International Maritime Organization. These publications may be purchased from the Publications Section through the contact details below. The latest list of IMO publications may be obtained through the IMO website.

International Maritime Organization  
4 Albert Embankment  
London SE1 7SR, England  
Telephone: 44 (0)20 7735 7611  
Fax: 44 (0)20 7587 3210  
Email: [publications-sales@imo.org](mailto:publications-sales@imo.org)  
Website: [www.imo.org](http://www.imo.org) (click on "Publications")

## 7.0 ICS, ISF, OCIMF , SIGTTO and IAPH Publications.

Publications produced by the International Chamber of Shipping (ICS), International Shipping Federation (ISF), Oil Companies International Marine Forum (OCIMF), Society of International Gas Tanker and Terminal Operators (SIGTTO) and International Association of Ports and Harbors (IAPH) are available through the individual organizations websites or other publications as provided below:

ICS/ISF  
MARISEC PUBLICATIONS  
12 Carthusian Street  
London EC1M 6EZ, England  
Tel: 44 20 7417 8844  
Fax: 44 20 7417 8877  
Email: [publications@marisec.org](mailto:publications@marisec.org)  
Website: <http://www.marisec.org/publications.htm>

Witherby & Co., Ltd  
(Marine Publishing)  
32-36 Aylesbury Street  
London EC1R 0ET, England  
Tel: 44 20 7253 5413  
Fax: 44 20 7336 7493  
Email: [books@witherbys.co.uk](mailto:books@witherbys.co.uk)  
Website: <http://www.witherbys.com>

## 8.0 Miscellaneous Publications

The latest edition of publications may be obtained from:

International Telecommunications Union (ITU)  
Place des Nations  
1211 Geneva 20  
Switzerland  
Tel: 41 22 730 5111  
Fax: 41 22 730 5194  
Email: [sales@itu.int](mailto:sales@itu.int)  
Website: <http://www.itu.int/en/publications/Pages/default.aspx>

World Health Organization (WHO)  
WHO, Marketing and Dissemination  
CH-1211 Geneva 27, Switzerland  
Tel: 41 22 791 2476  
Fax: 41 22 791 4857  
Email: [publications@who.ch](mailto:publications@who.ch)  
Website: <http://www.who.int/pub/>

Amver Maritime Relations  
U.S. Coast Guard  
Battery Park Building  
New York, NY 10004 USA  
Tele: + 1 212 668 7764  
Fax: + 1 212 668 7684  
Telex: 127594 AMVER NYK  
Email: [amvermsg@amver.com](mailto:amvermsg@amver.com)  
Website: [www.amver.com](http://www.amver.com)

The Stationery Office (TSO)  
London Office  
Central London  
Blackwell Business and Law Bookshop  
100 Charing Cross Road  
London  
WC2H 0JG  
Tel: +44 (0)207 7292 5100  
Fax: +44 (0)207 7240 9665  
E-mail: [orders.London@blackwell.co.uk](mailto:orders.London@blackwell.co.uk)  
Website: [www.tsoshop.co.uk/bookstore.asp](http://www.tsoshop.co.uk/bookstore.asp)

Includes copy of latest Code of Safe Working Practices for Merchant Seaman  
NOTE: Company provided instructions are acceptable in lieu of the above

International Association of Drilling Contractors (IADC)  
Post Office Box 4287  
Houston, Texas 77210-4287 USA  
United States of America  
Tel: +1 713 292 1945  
Fax: +1 713 292 1946  
Email: [publications@iadc.org](mailto:publications@iadc.org)  
Website: [www.iadc.org](http://www.iadc.org)

## 9.0 IACS Publications

IACS  
International Association of Classification Societies  
Permanent Secretariat  
6th Floor, 36 Broadway  
London SW1H 0BH  
United Kingdom  
Tel: 44 20 7976 0660  
Fax: 44 20 7808 1100  
Email: [permsec@iacs.org.uk](mailto:permsec@iacs.org.uk)  
Website: <http://www.iacs.org.uk>

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