



THE REPUBLIC OF LIBERIA  
Liberia Maritime Authority  
Office of Deputy Commissioner of Maritime Affairs

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**INITIAL BAREBOAT CHARTER REGISTRATION**

**A. LIST OF REGISTRATION REQUIREMENTS**

- 1. REGISTRATION OF OWNER in Liberian Corporate Registry
- 2. APPLICATION for Bareboat Charter Registration
- 3. AUTHORITY: Evidence of authority to register a Vessel
- 4. BAREBOAT CHARTER PARTY
- 5. CONSENTS TO BCR; Underlying Flag & Mortgagee(s)
- 6. CERTIFICATE OF OWNERSHIP & ENCUMBRANCE (Underlying Flag)
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**B. LIST OF TECHNICAL REQUIREMENTS**

- 1. CLASS: Evidence of Seaworthiness; Verification of class status
- 2. CONVENTION COMPLIANCE: STCW, ISM and ISPS
- 3. LIABILITY INSURANCE compliance

SEE EXPLANATION OF REQUIREMENTS ON THE NEXT PAGE

In case of any questions please contact [Registration@liscr.com](mailto:Registration@liscr.com) or any of LISCRC offices.



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### **A. EXPLANATION OF REGISTRATION REQUIREMENTS – INITIAL BCR**

#### **1. REGISTRATION OF OWNER**

A vessel registered in Liberia must be owned by a Liberian Corporation, Limited Partnership or Limited Liability Company, or by a Foreign Maritime Entity (FME); an entity existing in another jurisdiction and registered in Liberia for the purpose of owning a vessel. Registration process of the owner must be completed with LISCR Corporate dept. ([corporate@liscr.com](mailto:corporate@liscr.com)) in advance of the vessel registration. Please allow yourself at least three (3) working days to collect required documents from foreign jurisdictions. LISCR will process documents upon receipt.

**Name availability:** Please check availability of the intended name of the owning entity, Liberian or foreign, with LISCR Corporate. Corporate Registrar cannot accept a name that is identical or very similar to another entity of any kind that is already on record. Alternatives may be discussed.

**Important:** *The name in the vessel registration documents has to match the name registered in the Liberian Corporate Registry.*

#### **2. APPLICATION FOR BAREBOAT CHARTER REGISTRATION**

A copy of a duly executed and acknowledged Form RLM-101BCR;

#### **3. EVIDENCE OF AUTHORITY to register a vessel in Liberia:**

A copy of a duly executed and acknowledged Power of Attorney or certified Corporate Resolution authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute and submit application for registration of the vessel is required. Directors and officers of the owner do not have to submit their evidence of authority.

#### **4. BAREBOAT CHARTER AGREEMENT**

A copy of a duly executed Bareboat Charter Agreement. Acknowledgement is not required.

#### **5. CONSENTS TO BAREBOAT REGISTRATION IN LIBERIA:**

- a. Flag:** a copy of a duly executed evidence of withdrawal of the right to fly the present (underlying) flag during the period of bareboat charter registration in Liberia issued by the Underlying Flag administration on the request of the underlying owner.
- b. Mortgagee(s):** a copy of a duly executed consent to BCR registration in Liberia by the mortgagee(s) on record in the Underlying Flag as per Certificate of Ownership and Encumbrance. The consent on the Mortgagee Letterhead may also include consent to name changes and BCR renewals for the duration of the charter party.

#### **6. CERTIFICATE OF OWNERSHIP AND ENCUMBRANCE:**

A copy of a customary certificate issued by the underlying flag administration to evidence recorded mortgages,



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### **B. EXPLANATION OF TECHNICAL REQUIREMENTS – INITIAL BCR**

#### **1. CLASS**

*Note: The requirement does not apply to vessels under ABS, BV, DNV, IRS, NKK & RINA:*

A statement or affidavit issued by the vessel's current Classification Society confirming the vessel is classed. It must be received at least one (1) working day in advance of registration closing date.

*Note: For non-Liberian vessels Classification Societies will not provide the statement or affidavit to LISCR without authorization of the current vessel owner/operator. If the applicant/party registering the vessel in Liberia is a buyer of the vessel, the applicant should request the seller to provide this authorization to the Classification Society;*

#### **2. CONVENTIONS COMPLIANCE**

- a. STCW: a copy of Application for Minimum Safe Manning Certificate.
- b. ISM: a copy of ISM Declaration of Company and Person/DPA -Form RLM-297 (2 pages)
- c. ISPS: a copy of CSO declaration and Ship Security Plan if applicable

#### **3. LIABILITY INSURANCE**

- a. **Bunker Civil Liability Convention for Oil Pollution Damage, 2001 (Bunker Spill):** a copy of Bunker CLC Blue Card (vessels of more than 1,000 gross tons)
- b. **Nairobi International Convention on the Removal of Wrecks 2007 (Wreck Removal):** a copy of WRC Blue Card (vessel of more than 300 gross tons)
- c. **Convention on Civil Liability for Oil Pollution Damage (CLC – Oil Pollution):** a copy of CLC Blue Card (tankers or other cargo ships carrying more than 2,000 net tons of oil in bulk as cargo).