

**REPUBLIC OF LIBERIA**  
**OFFICE OF THE DEPUTY COMMISSIONER**

**ANNEX 3**

**APPLICATION FOR SEAFARERS' IDENTIFICATION BOOK AND SPECIAL QUALIFICATION CERTIFICATES**

1. LAST NAME (FAMILY NAME)			2. FIRST NAME (GIVEN NAME)			3. MIDDLE INITIAL		
4. DATE OF BIRTH		5. PLACE OF BIRTH			6. CITIZENSHIP			
MONTH	DAY	YEAR	CITY	COUNTRY				
7. HEIGHT		8. WEIGHT		9. HAIR COLOR		10. EYES COLOR		11. SEX
FEET		INCHES		POUNDS				<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
12. DISTINGUISHING MARKS (SCAR, BIRTHMARK, TATTOOS, ETC.)				13. FOR I.D. BOOKS ONLY:				
				<input type="checkbox"/> NEW BOOK <input type="checkbox"/> BOOK RENEWAL <input type="checkbox"/> BOOK REPLACEMENT				
14. FOR BOOK RENEWAL, PLEASE GIVE THE OLD BOOK NUMBER, FOR BOOK REPLACEMENT, GIVE OLD NUMBER, IF KNOWN, AND GIVE REASONS FOR THE NEED TO REPLACE THE I.D. BOOK.								
15. SEAFARER'S PERMANENT ADDRESS					16. MAILING ADDRESS FOR DOCUMENTS			
17. OFFICERS ONLY – LIST CURRENT LIBERIAN CERTIFICATE HELD AND/OR THE OFFICER'S CERTIFICATE APPLYING FOR.								
18. CURRENT I.D. BOOK NUMBER _____ . LIST ALL SPECIAL QUALIFICATION CERTIFICATES APPLYING FOR:								
<b>19. REQUIRED DOCUMENTS FOR BOOK APPLICANTS</b> <ol style="list-style-type: none"> <li>1. THIS FORM COMPLETED AND SIGNED BY APPLICANT AND FILING AGENT</li> <li>2. TWO PASSPORT SIZE PHOTOGRAPHS SHOWING FACIAL FRONT VIEW. (ATTACH TO THIS FORM)</li> <li>3. ACCEPTABLE PROOF OF IDENTIFICATION, SUCH AS A COPY OF A PASSPORT</li> <li>4. PROOF OF STCW BASIC TRAINING</li> <li>5. COPY OF PHYSICAL EXAMINATION CONDUCTED WITHIN PAST 12 MONTHS</li> <li>6. REQUISITE FEE</li> </ol>						<hr/> I.D. BOOK APPLICANTS:  PLEASE ATTACH TWO 1.75" X 1.75" (45 CM. X 45 CM.) PHOTOGRAPHS HERE.		
<b>20. REQUIRED DOCUMENTS FOR SPECIAL QUALIFICATION APPLICANTS</b> <ol style="list-style-type: none"> <li>1. THIS FORM COMPLETED FRONT AND BACK AND SIGNED BY APPLICANT AND FILING AGENT</li> <li>2. COPY OF PHYSICAL EXAMINATION CONDUCTED WITHIN THE PAST 12 MONTHS</li> <li>3. COPIES OF SUPPORTING DOCUMENTATION, SUCH AS TRAINING SCHOOL CERTIFICATES AND GOVERNMENT ISSUED CERTIFICATES AND LICENSES</li> <li>4. REQUISITE FEE</li> </ol>								
21. _____ APPLICANT TO SIGN IN PRESENCE OF RECEIVING/FILING AGENT								
22. _____ SIGNATURE OF RECEIVING/FILING AGENT								
23. _____ NAME OF AGENCY OR COMPANY/ DATE OF APPLICATION								

**SEA SERVICE:** LIST AND SUBMIT PROOF OF AT LEAST THE MINIMUM SERVICE REQUIRED TO ESTABLISH ELIGIBILITY FOR THE SPECIAL QUALIFICATION CERTIFICATE REQUESTED. MOST RECENT SERVICE SHOULD BE LISTED FIRST.

NAME OF VESSEL (M.V. or S.S)	VESSEL TYPE (TANKER, OBO)	GROSS TONS KILOWATTS	FLAG	VESSEL OPERATOR	JOB	PERIOD OF SERVICE		TOTAL SERVICE		
						FROM	TO	YEARS	MONTHS	DAYS

**DESCRIPTION OF SPECIAL QUALIFICATION CERTIFICATES NOW HELD, IF ANY**

NATIONAL CERTIFICATE HELD	(THIS SPACE FOR EVALUATOR USE ONLY)	CERTIFICATE NUMBER	ISSUING COUNTRY	DATE ISSUED	DATE EXPIRES

**GENERAL INSTRUCTIONS:**

1. Age, experience and medical requirements for "SEAFARER IDENTIFICATION AND RECORD BOOKS," and "SPECIAL QUALIFICATION CERTIFICATES" are listed in "REQUIREMENTS FOR MERCHANT MARINE PERSONNEL CERTIFICATION," publication RLM-118.
2. Fee for an original, renewal, or replacement ID BOOK is \$50. There is no penalty if the I.D. BOOK has expired.. Fee for each SPECIAL QUALIFICATION CERTIFICATE is \$30, except for, "JUNIOR ORDINARY SEAMAN," "WIPER," AND "G.P. TRAINEE," which are FREE with the BOOK, BUT MUST BE APPLIED FOR.
3. Fees are payable in US Dollars by Bank Draft or Certified Check (no Personal Checks can be accepted) and are payable at a Bank located in the United States, payable to " LISCR, LLC – Maritime Account VA.," or by CREDIT CARD using the form found in Annex 6 of RLM 118.
4. FILING AGENTS will send completed applications and fees to any REGIONAL OFFICE, or direct to:

**DEPUTY COMMISSIONER OF MARITIME AFFAIRS, R.L.  
LIBERIAN INTERNATIONAL SHIP & CORPORATE REGISTRY  
SEAFARERS' CERTIFICATION & DOCUMENTATION  
22980 Indian Creek Drive, Suite 200  
Dulles, Virginia, USA 20166**

5. SEAFARERS must have a LIBERIAN SEAFARERS IDENTIFICATION AND RECORD BOOK, or have submitted an application for same in order to apply for a SPECIAL QUALIFICATION CERTIFICATE.
6. Applicants for SPECIAL QUALIFICATION CERTIFICATES and applicants renewing I.D. BOOKS should submit a copy of PAGE 2 of their current BOOK.
7. Applicants should keep a photocopy of their completed APPLICATION as evidence that a LIBERIAN CERTIFICATE IS PENDING.