



Office of  
Deputy Commissioner  
of Maritime Affairs

**THE REPUBLIC OF LIBERIA**  
**LIBERIA MARITIME AUTHORITY**

**Marine Notice**

**POL-006**  
**Rev. 07/20**

**TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS, AND AUTHORIZED CLASSIFICATION SOCIETIES**

**SUBJECT: Reports Alleging Inadequate MARPOL Port Reception Facilities**

**Reference: (a) MARPOL Consolidated Edition 2017, as amended**  
**(b) MEPC.1/Circ.834/Rev.1 dated 1 March 2018**

**Supersedes: Marine Notice POL-006, dated 07/12**

The following changes have been included:

**Revised to incorporate the information from the latest version of Consolidated Guidance for Port Reception Facility Providers and Users, IMO Circular MEPC.1/Circ.834/Rev.1.**

**PURPOSE:**

This Notice describes the procedures and provides the consolidated format for Masters and or Shipowners/ Operators to report alleged inadequacies of port reception facilities for oily wastes (MARPOL Annex I), noxious liquid substances (MARPOL Annex II), sewage (MARPOL Annex IV), garbage (MARPOL Annex V), and ozone-depleting substances and exhaust gas-cleaning system residues (MARPOL Annex VI) to the Flag Administration and, if possible, to the Authorities of the port State.

**APPLICABILITY:**

In accordance with MARPOL 73/78, as amended, the Government of each Party to the convention:

- .1 undertakes to ensure that reception facilities are adequate to meet the needs of the ships using them without causing undue delay to the ships; and
- .2 shall notify the International Maritime Organization (IMO), for transmission to The Parties concerned, of all cases where the facilities are alleged to be inadequate.
- .3 **IMO MEPC.1/Circ.834/Rev.1**, Consolidated Guidance for Port Reception Facility Providers and Users, was developed as a users' guide for ships' crews who seek to deliver MARPOL residues/wastes ashore and for port reception facility providers who seek to provide timely and efficient reception services to ships.

## **PROCEDURES:**

Masters, and or Shipowners/Operators encountering difficulties in discharging waste to port reception facilities shall report the circumstances using the Format for Reporting Alleged Inadequacies of Port Reception Facilities, found in Appendix 1 of **MEPC.1/Circ.834/Rev.1**, which was also reproduced as Form RLM-111 and attached to this notice. The completed Report, together with any supporting documentation, shall be sent to the Liberian flag Administration, Marine Investigations Department at [investigations@liscr.com](mailto:investigations@liscr.com) as noted on Form RLM-111 and also, if possible, to the competent Authorities of the port State concerned.

The reporting form has separate sections applicable to port reception facilities for waste oil, noxious liquid substances, sewage, garbage and ozone-depleting substances and exhaust gas-cleaning system residues. The appropriate section(s) should be fully completed. The form is also available on the Registry's website under "Online Library" and "Marine Documents" at [https://www.liscr.com/sites/default/files/online\\_library/POL-006\\_Rev.07-12\\_1.pdf](https://www.liscr.com/sites/default/files/online_library/POL-006_Rev.07-12_1.pdf).

It can be saved and filled out electronically on a computer and sent as an e-mail attachment to the address provided on the form.

The Liberian flag Administration will use the information received in the report as the basis for developing the notification required to be forwarded to the IMO, and for transmission to the Parties concerned.

## **RECEPTION FACILITY DATABASES**

### **International Maritime Organization**

IMO has developed an Internet-based port reception facility (PRF) database as a module of the IMO Global Integrated Shipping Information System (GISIS). The database may be accessed via <https://gisis.imo.org/Public/PRF/Default.aspx> and includes data on available port reception facilities for the reception of MARPOL Annex I, II, IV, V and VI ship-generated waste based on information provided by Parties and Member States. Access to all the information is available to the public on a view-only basis. Ship owners and operators are encouraged to use the data as deemed appropriate and inform this Administration of any problems encountered with the information in the database.

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