











International Convention on Civil Liability for Bunker Oil Pollution Damage, 2001 (BCLC);  
 Nairobi International Convention on the Removal of Wrecks, 2007 (WRC).

The following fees apply for WRC, BCLC and CLC certificates processed online:

9.14a Liberian registered vessels single certificate:

WRC per initial and renewal certificate .....	\$100
BCLC per initial and renewal certificate .....	\$200
CLC per initial and renewal certificate .....	\$200

9.14b Liberian registered vessel multiple certificates:

WRC, BCLC and CLC initial and renewal certificates, if processed online.....	\$425
WRC and BCLC initial and renewal certificates, if processed online .....	\$250

9.14c Non Liberian registered vessels:

WRC per initial and renewal certificate .....	\$300
BCLC per initial certificate .....	\$300
BCLC for certificate renewal .....	\$200
CLC per initial certificate .....	\$300
CLC for certificate renewal .....	\$200

**Note:** A processing fee of US\$100 will be added for certificates not processed through the online application system.

9.16	Approving Shipboard Oil Pollution Emergency Response Plan, per vessel.....	\$550
	For each additional plan submitted by an owner based on the original approved plan, per vessel.....	\$275
9.17	Continuous Synopsis Record (CSR):	
	1. Issuing or Updating the Continuous Synopsis Record (CSR).....	\$275
	2. For replacing a ship's Liberian CSR file .....	\$330
	For duplicate Continuous Synopsis Record (CSR) .....	\$110
9.18	Ship Security:	
	1. Approving Ship's Security Plan .....	\$1000
	2. Verification audit with issue of International Ship Security Certificate .....	\$2300
9.19	Loadline Alteration Book.....	\$550
9.20	For exemptions granted under IMO Conventions for Load Line, SOLAS, MARPOL, COLREG or IMO Codes .....	\$150 – \$1,000
9.21	For equivalencies granted under IMO Conventions for Load Line, SOLAS, MARPOL, COLREG or IMO Codes .....	\$825
9.22	For a Certificate of a Marriage, Birth, Death or Burial at Sea .....	\$110

- 9.23 For issuance of exemptions, approvals or authorizations not otherwise specified.....\$200 - \$3,000
- 9.24 For issuance of any Certificate or document not otherwise specified  
(plus costs).....\$200
- 9.25 For Certified Extract of BCR Index .....\$220
- 9.26 For Certified Extract of FBCR Index .....\$220
- 9.27 For authentication of any document not otherwise specified .....\$110

**10.0 Fees for Special Services**

10.1 New York Office:

10.1.1 The fees for services requiring the attendance of a representative of the Office of The Deputy Commissioner during a transaction conducted outside the normal hours of business 0900 to 1700 hours:

- First two (2) hours of transaction or any portion thereof.....\$575
- Each additional one (1) hour or portion thereof.....\$200

10.1.2 The fees for services requiring the attendance of a representative of the Office of The Deputy Commissioner during a transaction conducted after 1700 on Friday and before 0700 on Monday, or is scheduled on a holiday as defined by the New York Office of The Deputy Commissioner:

- First two (2) hours of transaction or any portion thereof.....\$715
- Each additional one (1) hour or any portion thereof.....\$250

10.2 Regional Office:

10.2.1 For services performed by the personnel in a Regional Office outside of normal business hours:

- First two (2) hours of transaction or any portion thereof.....\$275
- Each additional one (1) hour of transaction or any portion thereof.....\$150

If the above transaction commences after 1700 on Friday and before 0700 hours on Monday, or is scheduled on a local holiday, the fees for the services are:

- First two (2) hours of transaction or any portion thereof.....\$385
- Each additional one (1) hour transaction or any portion thereof .....\$200

Where such services are made available outside the normal business hours of a regional office, the actual cost of meals & transportation shall also be applied per transaction.

10.2.2 For services performed outside of the Regional Office during weekdays and travel is

- requested, First two (2) hours of transaction or any portion thereof.....\$275
- Each additional one (1) hour transaction or any portion thereof .....\$150

Plus the actual cost of meals, lodging, transportation or any portion thereof.

10.3 Fees for secretarial, cable, fax, photocopying and secure delivery expenses incurred for the convenience of the requesting party and/or for the secure delivery of Official Documents shall be charged as follows:

Special Service fixed fee for vessel initial registration transaction.....	\$165
Special Service fixed fee for vessel registration transaction .....	\$165

### **11.0 Consular Fees**

The following are only payable in U.S. Dollars directly to a Liberian Consul who issues the indicated document or performs the indicated services at the prior request of the shipowner or Master

11.1 Bill of Health, issue or certification, in duplicate.....	\$25
11.2 Bill of Health, supplement, in duplicate .....	\$25
11.3 Bill of Health, variance.....	\$25
11.4 Bill of Health, certification, in duplicate .....	\$25
11.5 Manifest or Cargo list, certification of each list, in duplicate .....	\$25
11.6 Manifest or cargo list, certification of each additional copy .....	\$25
11.7 Passenger list, certification of each list .....	\$25
11.8 Passenger List, certification of each additional copy .....	\$25
11.9 Crew List, certification of each list .....	\$50
11.10 Crew List, certification of each additional copy .....	\$50
11.11 Articles of Agreement, certification of entire set and attachments .....	\$50
11.12 Articles of Agreement, opening and closing .....	\$50
11.13 Articles of Agreement, signing on or off, per crewmember	
.1 For one (1) to ten (10) crewmembers .....	\$25
.2 For eleven (11) or more crewmembers .....	\$10
11.14 Logbooks, opening (stamping all pages).....	\$50
11.15 Logbooks, closing (stamping cover and all pages) .....	\$50
11.16 Logbooks, certification of original extract therefrom, .....	\$25
11.17 Logbooks, certification of original extract therefrom, each additional copy .....	\$25
11.18 Protests, noting or receiving, in duplicate .....	\$25
11.19 Protest, certification thereof, in duplicate.....	\$25
11.20 Protests, certification of each additional copy.....	\$25



11.21	Verification of sea time for Seafarer’s Identification and Record Book .....	\$25
11.22	Issuance of (Port) Clearance only where it is required by local authorities .....	\$25

**12.0 Corporate Fees**

12.1 Initial Fees

The following are payable to LISCR Corporate department prior to completion of the registration of the ship owning entity in Liberia. The fee includes the first year’s annual fees.

12.1.1	Liberian Corporation Registration Cost .....	\$600
12.1.2	Liberian LLC Registration Cost .....	\$600
12.1.3	Foreign Maritime Entity (FME) Registration Cost .....	\$1,200
12.1.4	Limited Partnership .....	\$1,200

12.2. Recurring Annual Fees

12.2.1	Liberian Corporation, LLC Annual Fees.....	\$600
12.2.2	Foreign Maritime Entity (FME) Annual Fees .....	\$750
12.2.3	Limited Partnership Annual Fees .....	\$900

**13.0 Electronic Data Exchange Platform Administrative Fee:**

For development and operation of the automated, real-time Electronic Data Exchange Platform. The fee is applicable to Recognized Organizations (RO) for:

13.1	Issuance of each statutory and/or technical certificate (full and short term) on behalf of the Republic of Liberia by the RO .....	\$100
13.2	Each endorsement (annual, intermediate) of a statutory or technical certificate issued on behalf of the Republic of Liberia by the RO .....	\$75

**14.0 Publications**

The following Maritime Publications may be purchased online.

To use this option, establish a personal online account through the following link [WayPoint](#)

To order by email or enquire prices, complete the Publications Order Form listed to the “Order Publications” tab at [www.liscr.com](http://www.liscr.com) and email to [publications@liscr.com](mailto:publications@liscr.com).

- 14.1 Articles of Agreement
- 14.2 Official Log Book
- 14.3 Ballast Water Record Book

- 14.4 MARPOL Annex I - Oil Record Book (Part I) - All Ships
- 14.5 MARPOL Annex I - Oil Record Book (Part II) - Oil Tankers
- 14.6 MARPOL Annex II - Cargo Record Book - Ship carrying NLS
- 14.7 MARPOL Annex V - Garbage Record Book - Ships that do not carry Solid Bulk Cargoes
- 14.8 MARPOL Annex V - Garbage Record Book - Ships that carry Solid Bulk Cargoes
- 14.9 MARPOL Annex VI - Ozone Depleting Substances Record Book
- 14.10 eRLM-300 CD-ROM.....\$150
- 14.11 Maritime Law, Regulations, Notices & Requirements Combined Publications Folder
- 14.12 Operational Safety Checklist

## **PAYMENT INSTRUCTIONS**

In order to make the payment of Seafarers & Maritime Operation invoices simpler and more efficient for our clients, we have changed and expanded our Banking affiliations. Please use the following instructions to submit all future payments for Seafarers & Maritime Operation Invoices only. Please ensure that the name and registration number of the Liberian entity for which payment is being made, and, where available, the invoice number in respect in which you are making payment, are clearly stated on the payment. Available payment methods are listed below:

### **I. AMERICAN EXPRESS, VISA OR MASTERCARD**

Please use the “Maritime & Tonnage or Seafarer” payment option:

<https://www.liscr.com/pay-online-corporate-registry-invoices>

- Select the “Pay by Invoice” if you received a final copy of the issued invoice
- Select the Pre-Payment (No Invoice Numbers) if not yet provided, or if the invoice received lists “Pre Order Invoice”
- The “Customer Number” can be found under the invoice “Agent Number” details
- You may add your PO number or Vessel Name as reference to identify the payment, or if you issue your own work order, include the Work Order number

### **II. CHECK OR BANK DRAFT**

Checks must be in U.S. dollars and drawn on a bank located in the United States, payable to:  
**"LISCR, LLC-Maritime Account VA"**

### **III. BANK (WIRE) TRANSFER**

To send your payment by bank transfer, your bank will require the following information:

<b>Wire Transfers</b>	<b>WELLS FARGO</b>
Bank Name:	BANK 420 Montgomery Street San Francisco, CA 94101 USA
ABA Number:	121000248
Swift Code:	WFBIUS6S
Account Name and Address:	LISCR, LLC - Maritime 22980 Indian Creek Drive, Suite 200 Dulles, VA 20166 USA
Account Number:	4128526019