



Office of
Deputy Commissioner
of Maritime Affairs

THE REPUBLIC OF LIBERIA

LIBERIA MARITIME AUTHORITY

Marine Notice

ADM-002
Rev. 01/23

TO: ALL SHIPOWNERS, OPERATORS, MASTERS AND OFFICERS OF MERCHANT SHIPS

SUBJECT: Official and Other Forms and Publications

Supersedes: Marine Notice ADM-002, dated 05/22

PURPOSE:

There are a number of sources for publications and forms familiar to the industry that are used or relied upon daily. Where to obtain them, however, may not be so readily known. This notice provides updated information on obtaining publications and forms integral to the industry.

APPLICABILITY:

This general Notice is for the attention of All.

DESCRIPTION:

1.0 Liberian maritime publications and forms

Most listed publications and forms are generally available from the LISCR website: www.liscr.com. Those not available online may be purchased along with a courier fee of \$65; however, in some cases, an additional fee is specified. Information about publications ordering can be found online at [Order Publications](#).

1.1 Publications may also be picked up locally or sent by local courier from some of our Regional offices. A service fee of \$65 will be applied for each shipment picked up locally. A list of Offices and Service Locations can be viewed on our websites "Contact Us" tab: <https://www.liscr.com/global-offices>

2.0 Payment of Fees

2.1 Orders should be accompanied by the required fee. Fees will only be invoiced against an appropriately authorized purchase order.

2.2 The fees may be paid by **credit card, wire transfer, check or bank draft. Do not send cash. Credit Card Payment instructions are attached to Marine Notice [ADM-003](#).**

2.3 Fees for the Publications listed in Sections 6 through 8 may be obtained by contacting the appropriate organization.

3.0 Combined Publications Folder, RLM-300

An order for the Combined Publications Folder (CPF) automatically places a subscription for periodic updating service for all of the publications listed below. Revisions made during this period will be provided by email to the contact provided; normally the DPA. Marine Notices may be downloaded from the LISCR website www.liscr.com under “Online Library / Marine Notices”.

FORM NO.	NAME OF PUBLICATION	
RLM-300	Combined Publications Folder (CPF); (Plus shipping and handling)	\$150.00
RLM-100	NOTE: The CPF contains the following publications	
RLM-107	Vessel Registration Requirements and Mortgage Recording Procedures	
RLM-108	Liberian Maritime Law	
RLM-118	Liberian Maritime Regulations	
RLM-260	Requirements for Merchant Marine Personnel Certification	
	Rules for Marine Investigation and Hearings	
	Liberian Marine Notices	
eRLM-300	USB Memory Stick Version of the CPF (Plus shipping and handling per mailing address)	\$150.00

4.0 Other Liberian Publications

FORM NO.	NAME OF PUBLICATION
RLM-101A	Application for Official Number, Call Sign and Registration of Vessel
RLM-101B	Application for Official Number, Call Sign and Provisional Certificate of Registration of Newbuilding, During Construction at Builders Yard
RLM-103	Oath of Owner, Managing Owner or Part Owner
RLM-104	Application for Ship Radio Station License
RLM-105	Application for License of Competence to Merchant Marine Officer
RLM-105A	Familiarization with National Maritime Legislation
RLM-105M	Physical Examination Report Form
RLM-109	Report of Vessel Casualty or Accident Form
RLM-109-1	Report of Personal Injury or Loss of Life Form

FORM NO.	NAME OF PUBLICATION	
RLM-110	Official Articles of Agreement	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-112	Official Log Book	\$150/set of 10 \$25.00/ (1 PC)
RLM-120	Ozone Depleting Substances Record Book	\$110.00/set of 2 \$75.00/ (1 PC)
RLM-121	Oil Record Book Part I (All Ships)	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-121A	Oil Record Book Part II (Oil Tankers)	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-124	Ballast Water Record Book	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-125	MARPOL Annex V – Garbage Record Book (Part I) All Ships that do not carry Solid Bulk Cargoes	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-125A	MARPOL Annex V – Garbage Record Book (Part I & Part II) Ships that carry Solid Bulk Cargoes	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-126	Official GMDSS Radio Log Book	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-333	Cargo Record Book (Chemical Tankers)	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-338	Operational Safety Checklist	\$110.00/set of 10 \$20.00/ (1 PC)
RLM-273/279	Application for Liberian Seafarers' Identification Book and Special Qualification Certificates	
RLM-279S	Application for Certification of Special Qualification (Pass)	
RLM-280	Seafarers Certification & Documentation Receiving/Filing Agents Manual	
RLM-293	Mobile Offshore Drilling Units Standards	

5.0 Guidelines for Examinations, which are free of charge.

PUB NO.	NAME OF PUBLICATION
RLM-319	Master Chief Mate Third Mate/Second Mate
RLM-320	Chief Engineer First Assistant Engineer Third Assistant Engineer/Second Assistant Engineer
RLM-322	Able Seaman Survival Craft Crewman
RLM-323	Fireman/Water tender Oiler
RLM-325	MODU Officers Master Mate, Chief Engineer, Assistant Engineer
RLM-326	MODU Ratings

6.0 International Maritime Organization (IMO) Publications

In addition to the major international conventions and mandatory codes dealing with safety, security and pollution prevention, a series of other useful publications are available from the International Maritime Organization. These publications may be purchased from the Publications Section through the contact details below. The latest list of IMO publications may be obtained through the IMO website.

International Maritime Organization
4 Albert Embankment
London SE1 7SR, England
Telephone: 44 (0)20 7735 7611
Fax: 44 (0)20 7587 3210
Email: publications-sales@imo.org
Website: www.imo.org (click on “Publications”)

7.0 ICS, ISF, OCIMF, SIGTTO and IAPH Publications.

Publications produced by the International Chamber of Shipping (ICS), International Shipping Federation (ISF), Oil Companies International Marine Forum (OCIMF), Society of International Gas Tanker and Terminal Operators (SIGTTO) and International Association of Ports and Harbors (IAPH) are available through the individual organizations websites or other publications as provided below:

International Chamber of Shipping
7th Floor
Walsingham House
35 Seething Lane
London
EC3N 4AH
Tel +44 20 7090 1460
Email: publications@ics-shipping.org
Website: <https://www.ics-shipping.org/publications/>

Witherby & Co., Ltd
(Marine Publishing)
32-36 Aylesbury Street
London EC1R 0ET, England
Tel: 44 20 7253 5413
Fax: 44 20 7336 7493
Email: books@witherbys.co.uk
Website: <http://www.witherbys.com>

8.0 Miscellaneous Publications

The latest edition of publications may be obtained from:

International Telecommunications Union (ITU)
Place des Nations
1211 Geneva 20
Switzerland
Tel: 41 22 730 5111
Fax: 41 22 730 5194
Email: sales@itu.int
Website: <http://www.itu.int/en/publications/Pages/default.aspx>

World Health Organization (WHO)
WHO, Marketing and Dissemination
CH-1211 Geneva 27, Switzerland
Tel: 41 22 791 2476
Fax: 41 22 791 4857
Email: publications@who.ch
Website: [Publications \(who.int\)](http://Publications.who.int)

Amver Maritime Relations
U.S. Coast Guard
Battery Park Building
New York, NY 10004 USA
Tele: + 1 212 668 7764
Fax: + 1 212 668 7684
Telex: 127594 AMVER NYK

Email: amvermsg@amver.com

Website: www.amver.com

The Stationery Office (TSO)

London Office

Central London

Blackwell Business and Law Bookshop

100 Charing Cross Road

London

WC2H 0JG

Tel: +44 (0)207 7292 5100

Fax: +44 (0)207 7240 9665

E-mail: orders.London@blackwell.co.uk

Website: www.tsoshop.co.uk/bookstore.asp

Includes copy of latest Code of Safe Working Practices for Merchant Seaman

NOTE: Company provided instructions are acceptable in lieu of the above

International Association of Drilling Contractors (IADC)

Post Office Box 4287

Houston, Texas 77210-4287 USA

United States of America

Tel: +1 713 292 1945

Fax: +1 713 292 1946

Email: publications@iadc.org

Website: www.iadc.org

9.0 IACS Publications

IACS

International Association of Classification Societies

Permanent Secretariat

6th Floor, 36 Broadway

London SW1H 0BH

United Kingdom

Tel: 44 20 7976 0660

Fax: 44 20 7808 1100

Email: permsec@iacs.org.uk

Website: <http://www.iacs.org.uk>

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